

IX. ADDITIONAL INFORMATION

A. PROPOSAL TOPIC CONSULTATION

Applicants may contact service-specific Research Consultants/Specialty Leaders to discuss proposal topics or the development of a proposal topic to determine if a proposed topic would be of interest to the military services. Names and contact information of the Research Consultants/Specialty Leaders are listed in Appendix F.

B. CHANGES IN ADDRESS OR STATUS OF PRINCIPAL INVESTIGATOR

To keep records up-to-date, the PI must inform the TSNRP office of any changes in mailing address, phone number, fax number, e-mail address, military assignment, or rank. Not reporting a change in address could delay the PI's receipt of funding decision notification. Updated information can be submitted online at <http://www.usuhs.mil/tsnrp/updatecontact.html>, or by mail to the following address:

CDR Patricia W. Kelley, NC, USN, DNSc, RN, FNP, GNP, FAANP
Executive Director
TriService Nursing Research Program
Uniformed Services University
4301 Jones Bridge Road
Bethesda, MD 20814-4799

The PI should also notify the applicant organization managing the grant of any of the aforementioned changes.

C. CHANGES IN KEY PERSONNEL, WORK EFFORT, OR JOB RESPONSIBILITIES

The PI is responsible for knowing the percent effort and job responsibilities of all personnel associated with the research. Any changes after funding in percent effort or job responsibilities, as well as the addition or removal of key personnel, require approval from TSNRP prior to the change.

D. CONTRACT VENDOR REGISTRY

Effective 1 June 1998, all applicant organizations (i.e., grantees) doing business with the DoD must be registered in the Central Contractor Registration (CCR). Through this DoD registry, the applicant organization receives a Trading Partner Identification Number (TPIN). The CCR is designed to be a single point of registration for all DoD grantees.

Any applicant organization currently representing a funded TSNRP grant should already be registered in the CCR. If this is the first time that an applicant organization is receiving DoD funding, then it may be necessary for the applicant organization to register. **The PI should ensure that the applicant organization representing the proposal is registered in the CCR.** The CCR is accessible online through <http://www.ccr.gov>.

Prior to executing the grant agreement, an applicant organization must have a TPIN. If an applicant organization is uncertain if it is registered or wants information on how to register, the signing official may call the TSNRP office.

E. ETHICAL ISSUES

Nurse investigators must consider many areas such as human subjects protection, scientific integrity, stewardship of funds, implications of new findings, and authorship when thinking of applying for a grant. Careful attention must be given to acknowledging and accurately citing work done by others, including abstracted and annotated writings. These are not always straightforward issues and require careful consideration.

Another matter of concern is the issue of “fronted” studies. “Fronted” studies are projects prepared by a non-eligible investigator and submitted under an eligible applicant’s name in an attempt to obtain funding for research that would normally not be funded by the granting agency. Such submissions are inappropriate and once identified will not be funded.

Once proposals are approved for funding, they are closely monitored throughout the award period. Lack of investigational progress, evidence of misuse of funds, or other scientific misconduct are subject to review and can result in serious repercussions for the investigator and the applicant organization.