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National Capital Consortium
UNIFORMED SERVICES UNIVERSITY
OF THE HEALTH SCIENCES
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GRADUATE MEDICAL EDUCATION COMMITTEE MEETING
12 March 2003, 1500 Hours
Lecture Room B, Building A, USUHS
OPEN SESSION

The National Capital Consortium Graduate Medical Education Committee met Wednesday, 12 March 2003 at 1500 hours. A quorum was present.

OLD BUSINESS:

Approval of Minutes: The minutes from the 5 February 2003 NCC GMEC were approved as written.

3.b Program Director Searches: The Anesthesia, Orthopedic, and Pediatric search committees have made a selection and have received concurrence from the Board of Directors. The following Program Directors were selected: COL Paul Mongan, Anesthesia (NCC) and LTC Timothy Kuklo, Orthopedics (WRAMC), Effective 01 April 03, LTC Clifton Yu, will become Pediatrics (NCC) PD. There are on-going Program Director searches for Diagnostic Laboratory and Immunology and Medicine at NNMC at this time.

3.h Work Hours: The Administrative Director reminded the Committee that requests for a 10% extension of the 80-hour work week must come through the GMEC prior to submission to the RRC.

NEW BUSINESS:

3.f Resident Representative Issues: There were no issues raised by the representatives.

3.d

Committee Responsibilities:

Report of the Internal Review Subcommittee: Dr. Gunderson reported on behalf of the subcommittee. (Attachment 1)

Internal Reviews:

The Pulmonary/Critical Care Fellowship Internal Review was addressed. A full assessment is included in the Subcommittee report; however, some discrepancies were noted by the Program Directors and the PD in Medicine at WRAMC. It appears that the report had confused the two WRAMC CCM programs. The Subcommittee will submit an amendment to the report.

The Critical Care Medicine Internal Review was addressed. A full assessment is included in the appended Subcommittee report. It was recommended that the Program Director submit comments on these issues to the GMEC by the June meeting.

The Chairman of the Subcommittee noted that they are currently tracking 14 programs' internal reviews and a lot of institutional memory is needed to assist in reviewing programs. He solicited the assistance of the Program Directors to respond to his requests to be present during the reviews. There are many

3.c programs to review and the Subcommittee is working to play catch-up. Dr. Gunderson felt that the services of Ms. Lisa Reaves will greatly assist the NCC and the Committee with the monitoring of time lines and procedures for conducting the reviews.

The subcommittee received appointment letters for LCDR John C. Elkas to Chair the Anesthesia and for MAJ Francis M. Chiricosta to Chair the Nuclear Medicine Internal Review Committees.

ACGME Correspondence: The American Board of Obstetrics and Gynecology (ABOG) approved the Fellowship in Female Pelvic Medicine and Reconstructive Surgery (Uro-Gynecology) for three years of training for one resident per year. Apparently, the program is approved for one resident per year and the program has accepted two residents to start this year. NCC will follow-up with the appropriate offices regarding this matter.

Letters were sent to the following programs requesting resident information: Pediatrics, Pediatric GI, and Geriatric Psychiatry. These have been provided.

Oral and maxillary Surgery was given “approval without reporting requirements”, the highest level of accreditation possible.

3.i CAPT Lippert, MC, USN, submitted a response to the ACGME request for additional information. The Committee reviewed his response and noted that some details were missing and the Committee suggested that CAPT Lippert should expand on his responses in order to adequately address the issues regarding his program. The NCC Administrative Office will correspond with CAPT Lippert regarding the Committee’s suggestions.

3.a The GMEC voted to accept the report of the Subcommittee with the above noted amendment to come. The reports will be attached to the original minutes

3.h **Core Curriculum Workgroup:** The Core Curriculum Workgroup Chairperson, COL Adair, will address the Committee on the workgroup updates at the April GMEC.

3.a **Policy on Residency Non-Compliance:** The Administrative Director (AD) discussed a need for an administrative policy addressing voluntary resident non-compliance to the 80-hour work week. The AD expressed concern that residents who might not comply and self-monitor their duty-hours will increase the risk to the institutional accreditation. He solicited suggestions from the members, particularly the residents, regarding the appropriate approach to addressing this matter. The Committee will consider the matter further at the April GMEC meeting.

Program Submissions for the 80-hour Exemption: The Committee reviewed submissions from LtCol Andrew Satin, USAF, MC, Program Director for NCC Obstetrics and Gynecology, and from LTC(P) Ecklund, MC, USA, Program Director, Neurosurgery, requesting approval for a 10% increase (88-hours) in resident work hours.

The Committee voted to in favor of these requests and the NCC Administrative Office will forward their requests for approval by the appropriate RRCs.

3.b **New Institutional Requirements:**

HIPAA Compliance: In order to authorize the ACGME to access protected health information, it has requested that the NCC to obtain “Business Associate Agreements” with all NCC training affiliates by 14 April 2003. Please access the ACGME web page to obtain detailed information.

Resident Survey: The Administrative Director noted that the ACGME has initiated an on-line Resident Survey in order to monitor the real-time compliance of the 80-hour requirement. The ACGME will provide residents with an access code and the responses will be recorded anonymously.

Board of Directors: The Board of Directors will meet on 21 April 2003, 1300 hours, Board of Regents Room, Building D, USUHS. Program directors are encouraged to attend.

MOUs

The following represents MOUs are either renewals of pre-existing agreements, or newly initiated MOUs that are necessary for trainees to receive appropriate exposure and experience in specific areas as required by the RRCs.

Genetics & IVF Institute, Fairfax, VA: Pathology

Howard University, Washington, DC: Radiation Oncology

Aramark Corp (Pentagon Child Development Center): Child Psychiatry

University of Maryland: Gastroenterology

Harbor Hospital Center, MD: IM Pulmonary/Critical Care

Ackerman Academy of Dermatopathology: Dermatology

Medical Practice of Zitelli and Brodland, Clariton, PA: Dermatology

The NCC/GME Committee voted to approve these agreements without objections.

The AD reminded the Members of the process for requesting MOUs, detailing the chronology of events, prior to an MOU becoming fully executed. Program Directors should allow for ample time when initiating MOUs due to the many facets of the process.

Information Items:

COL Nace announced that the NNM/WRAMC Resident Graduation will be held on 20 June 2003. The Graduation Speaker has not been selected details regarding the program will be announced at a later date.

The meeting adjourned at 1615. The next meeting of the NCC/GMEC will be 12 March 2003, 1500 hours, Lecture Room B, Building A, 1st Floor, USUHS.

Howard E. Fauver, Jr., M.D.
Administrative Director

Note: Reference in the left margin represents functional area of responsibility of the Graduate Medical Education Committee. Attached to these minutes are definitions of the nine areas.