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## **National Capital Consortium**

UNIFORMED SERVICES UNIVERSITY  
OF THE HEALTH SCIENCES  
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### **GRADUATE MEDICAL EDUCATION COMMITTEE MEETING**

**10 March 2004, 1500 Hours**

**Board of Regents, USUHS, Room D3001**

#### **OPEN SESSION MINUTES**

The National Capital Consortium Graduate Medical Education Committee met Wednesday, 10 March 2004 at 1500 hours. A quorum was present.

#### **OLD BUSINESS:**

**Approval of Minutes:** The minutes from the 7 February 2004 NCC GMEC were approved as written.

**IV.B.10.e Program Director Searches:** The Administrative Director (AD) informed the GMEC of the following ongoing NCC Program Director searches: NNMC Body Imaging Committee is on hold (opened 09/29/03); NCC Obstetrics and Gynecology Committee members are being selected (opened 12/12/03); Internal Medicine Infectious Diseases (opened 12/12/03) Committee has being selected; Family Practice and Sports Medicine, Ft. Belvoir, DACH (opened 1/05/04) Committee members are being selected; NCC psychiatry (opened 1/09/04) Committee has been formed; Obstetrics and Gynecology Female Pelvic Medicine (Opened 1/09/04) Committee has been formed; Neurology (opened 1/14/04) Committee members are being selected; Internal Medicine Gastroenterology Fellowship (opened 1/14/04) Committee members are being selected; Nuclear Medicine Fellowship (opened 1/14/04) Committee members are being selected., WRAMC Forensic Psychiatry (opened 3/10/04). Committee members are being selected.

**IV.B.4.b Work Hours:** The Administrative Director reminded the Program Directors to send him their comments, implementations, recommendations, and problems regarding the new duty hours, so he can forward them to ACGME by April 1, 2004.

#### **NEW BUSINESS:**

**Resident Representative Issues:** There were no issues raised by the representatives.

#### **Committee Responsibilities:**

ACGME sent the Administrative Director a memo as the DIO asking that he verify all the work hour data that has been put in by the Program Directors.

**IV.B.10b**

**Increase in Resident Complement:** The AD announced that there were a number of request for changes in Resident Complements coming out of the Joint Services GME Selection Board. IM Cardiovascular Disease requests approval of a temporary increase in resident complement from 18 to 19 (one year only). The Program will resume original approved complement of 18 in July 2005. Radiation Oncology requests approval of a temporary increase in Resident complement from 6 to 7, beginning July 1, 2004. Anesthesia has requested an increase in training positions for the 2005 and 2006 academic years. The program is currently approved for 42 positions and due to a shortage would like to accept 46 into their program. The Committee approved these requests. The Committee also approved one time increases for Pediatric Endocrinology and Infectious Disease. The AD reminded the Committee that any request to the ACGME should first go to the DIO and GMEC for review, approval, and signature. The GMEC voted to permit the DIO to approve such requests on its behalf during intervals between meetings.

**Report of the Internal Review Subcommittee:** Dr. Gunderson reported on behalf of the subcommittee. (Attachment 1)

**IV.B.11**

**Internal Reviews:**

Radiation Oncology was reviewed and discussed. Full assessments are included in the Subcommittee report attached to the original minutes. Previous citations have been identified and addressed and there were no new written citations. Several recommendations will be forwarded to the Program Director.

Vascular Surgery Program had a good review. There were conflicting statements regarding the work hours. The subcommittee made a recommendation that the Program Director report on the compliance before the June 2004 meeting.

**IV.B.8**

**ACGME Correspondence:**

WRAMC Internal Medicine Program, Cardiovascular Disease, Critical care Medicine, Infectious Disease, Pulmonary/CCM, Nephrology, and Rheumatology each received a five year accreditation; Hand Surgery received a three year accreditation. Urology at WRAMC received a five year accreditation.

The following programs have upcoming site visits, Clinical Neurophysiology 6/1/2004, and Child Neurology 6/2/2004.

The GMEC unanimously voted to accept the report of the Subcommittee.

**IV.B.6**

**Core Curriculum Workgroup:** COL Adair gave a brief synopsis on cultural literacy that the Committee is working on and distributed health literacy brochures to the Committee for their review. The Committee was informed that a list for guest speakers and anyone interested in giving a presentation to the group during the year was being created, a sign up sheet was circulated during the meeting for the Program Directors to indicate their Academic days which will be combined with other Program Director's days for guest speakers to lecture. The Administrative Director announced that the Committee is still searching for additional members to sit on the Core Curriculum Workgroup Committee and encouraged everyone to participate.

**IV.B.3**

**MOUs:** Three Core documents were renewed by the Board of Directors.

Bylaws, MOA, and Statement of Commitment to GMEC will be available on the web for use of the program directors in preparing PIF's.

No new MOUs were discussed.

**IV.B.2** Resident TDY Funding: The Board of Directors discussed funding for meetings for residents at its last meeting. The Executive Committee will address this issue prior to the next budget cycle. Alternate sources of funding were discussed. Use of permissive TDY for elective rotations was also discussed. The NCC/GME Committee voted to approve these agreements, as long as the elective rotations are in compliance with current service TDY regulations, without objections.

Items from the Floor:

**IV.B.6** CAPT Perdue reported that the interns at NNMC and Malcolm Grow were going to be doing OSCE's at the NCA Simulation Center. The value and use of the SIMCEN were discussed.

**IV.B.4.b** One of the resident representatives sought input from the Committee in dealing with resident concerns over work hour issues. There was concern that there might be reluctance on the part of some residents to report for fear of reprisal from other residents. Means of reporting concerns in a confidential manner were discussed and the DMEs at NNMC and WRAMC agreed to work with the resident to identify and deal with the issues. COL Nace plans to establish a "hot line" in her office to encourage reporting. The AD encouraged the residents to be forthright in airing any concerns and to involve the program directors immediately if there are non-compliance issues.

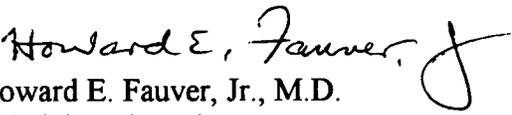
Information Items:

The Committee was informed that to call USUHS from NNMC, dial 93 before the area code and phone number.

There are some good resources on the Topical Medicine site, [www.topicalmedicine.com](http://www.topicalmedicine.com)

The meeting adjourned at 1600 and a closed session followed.

The next meeting of the NCC/GMEC will be April 7, 2004, 1500 hours, Board of Regents Room, Building D, 3<sup>rd</sup> Floor, USUHS.

  
Howard E. Fauver, Jr., M.D.  
Administrative Director