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## **National Capital Consortium**

UNIFORMED SERVICES UNIVERSITY  
OF THE HEALTH SCIENCES  
F. EDWARD HEBERT SCHOOL OF MEDICINE  
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### **GRADUATE MEDICAL EDUCATION COMMITTEE MEETING**

**7 January 2004, 1500 Hours**

**Board of Regents, USUHS, Room D3001**

#### **OPEN SESSION MINUTES**

The National Capital Consortium Graduate Medical Education Committee met Wednesday, 7 January 2004 at 1500 hours. A quorum was present.

#### **OLD BUSINESS:**

**Approval of Minutes:** The minutes from the 5 November 2003 NCC GMEC were approved as written.

- IV.B.10.e Program Director Searches:** The Administrative Director (AD) informed the GMEC of the following ongoing NCC Program Director searches: NNMC Body Imaging Committee is on hold (opened 09/29/03); NCC Obstetrics and Gynecology Committee members are being selected (opened 12/12/03); Internal Medicine Infectious Diseases (opened 12/12/03) Committee has been selected; Family Practice and Sports Medicine, Ft. Belvoir, DACH (opened 1/05/03) Committee members are being formed. A search is also being initiated for the integrated NCC psychiatry program.

The selections for NCC Program Directors are as follows: LCDR Patricia McKay, NNMC Orthopaedics Program (11/14/03) and CDR Elizabeth McGuigan, MC, USN, NNMC Transitional Program (11/26/03). Congratulations on their selection.

**Graduation 2004:** Captain Jerri Curtis, MC, USN, informed the GMEC that the 2004 Graduate Medical Education Graduation Ceremony would be held at NNMC on Friday, June 18, 2004 at 1000. U.S. Senator McCain has been invited to be this year's guest speaker will be.

#### **IV.B.1. NEW BUSINESS:**

**Resident Representative Issues:** The representatives from MGMC, NNMC, and WRAMC were in attendance. CPT Lake, WRAMC Resident Representative noted that the parking at WRAMC is still an issue. The AD noted that some NCC programs have received citations for lack of resident parking and it could become an issue with the RRC if it is not adequately addressed by their next site visit. The AD will address this issue at the next Board of Director's meeting in February. A member, who also sits on the Space Committee for WRAMC, stated that the hospital is aware of the parking problem and is working toward ways to resolve it for residents.

### **Committee Responsibilities:**

**IV.B.11 Report of the Internal Review Subcommittee:** Dr. Gunderson reported on behalf of the subcommittee. (Attachment 1)

No programs were reviewed in December. During the month of April, 5 programs are scheduled for Internal Reviews.

The Program Director for the WRAMC Orthopedic Program submitted a report to the Subcommittee satisfactorily addressing the concerns that were raised during their Internal Review. Since their Internal Review the issue has been resolved. The Subcommittee recommends acceptance of the report.

**Trainee Licensure Requirements:** The AD noted that several affiliated institutions are requiring our residents to obtain additional licenses for their State. During rotations residents are considered trainees and not credentialed. Federal Statute 10 USC 1095 provides authority for all U.S. Armed Forces medical professionals to use any U.S. State licensure. MAJ Kaar did note that the institutions can deny acceptance of the U.S. Statute and the trainees should seek an additional trainee license. The AD noted that there are fees associated with obtaining these licenses and will bring this issue to the attention of the Board of Directors at the next meeting.

### **IV.B.8 ACGME Correspondence:**

The NCC received a memorandum from the ACGME notifying them that the ACGME Duty Hour Subcommittee will review various reports from the field addressing all aspects of the implementation of the new hour standards. The ACGME is enlisting the assistance of representatives involved in Graduate Medical Education to identify any aspects of implementing the new standards that are problematic, difficult to implement, or that may appear to be a barrier to quality education and patient care. The ACGME would like to have all submissions by April 1, 2004. The AD encouraged all PDs to submit their concerns to him via e-mail by 18 February so that he can formulate a list of any problematic areas the NCC programs have identified to the ACGME by the required deadline.

**IV.B.10.f** The Pathology Program submitted a memorandum addressed to the ACGME addressing their concerns that were noted at the recent RRC Site Visit. A full assessment is included in the Subcommittee report attached to the original minutes. The Subcommittee recommended acceptance of the memorandum and that it be forwarded to the ACGME by the required deadline.

**IV.B.10.b** The Subcommittee discussed and reviewed the email traffic between the ACGME and the Program Director, NCC Pediatric Infectious Diseases and Pediatric Endocrinology. The ACGME approved their request for an increase in their fellow complement by one. The AD reminded the PDs that, even though the ACGME has provided an online procedure to request program changes, all requests must be reviewed and approved by the DIO prior to them being submitted to the ACGME.

**IV.B.4.c** The ACGME denied the NCC Obstetrics and Gynecology request for an exemption of the 80-hour workweek. The PD stated that the RRC would not approve any exemptions that did not adequately address any educational rationale for the exemption.

**IV.B.4.c** The NCC Neurosurgery program received notification that their request for an exemption to the 80-hour workweek will be reviewed at their scheduled site visit in January 04.

Congratulations were extended to the Child and Adolescent Psychiatry Program as it has received a five-year full accreditation. The Subcommittee recommended that the Program Director submit

a memorandum addressing the noted two areas of concern in time to be reviewed at the May 2004 GMEC meeting.

- IV.B.10.d** CAPT Thomas A. Grieger, PD for General Psychiatry, submitted a request for Modification of Clinical Training Sites. Memorandum is attached to the original minutes. The Committee voted to approve the request without objection. CAPT Greiger will notify the ACGME.

The following programs have up coming site visits:

NCC Pediatrics- 03 February 2004  
Pediatric Endocrinology- 04 February 2004  
Pediatric Hematology/Oncology- 05 February 2004  
Pediatric Neonatology/ Perinatal Medicine- 17 February 2004  
Pediatric Gastroenterology- 18 February 2004  
Pediatric Infectious Diseases- 19 February 2004

The GMEC unanimously voted to accept the report of the Subcommittee.

- IV.B.6. Core Curriculum Workgroup:** COL Adair presented several options for obtaining online educational opportunities that are available free of charge. For instance, a Research Biostatistics course is offered by AFIP, COL Nace is developing a diversity course, and COL Casler announced that he has several titles that he can offer for any programs interested. Additionally, COL Casler noted that a resource database for the residents and program directors might be a consideration of the workgroup. COL Adair concurred and advised that she would be willing to collect the titles for the database. Ms. Clampitt, NCC Administrator, noted that the NCC has hopes of working with the USUHS UIS staff in incorporating a resource icon within the NCC web page. The Core Curriculum Workgroup will meet prior to the March GMEC meeting to be held on 10 March 2004. Colonel Carol Adair, is still soliciting for volunteers to serve on the committee

- IV.B.3. MOUs:** The following represents MOUs that are either renewals of pre-existing agreements, or newly initiated MOUs that are necessary for trainees to receive appropriate exposure and experience in specific areas as required by the RRCs.

COL Adair presented the NCC Pathology agreement with the Nichols Institute (Quest Laboratories); this is a required rotation.

Dr. Alicia Armstrong requested approval for an NIH Reproductive Endocrinology with NICD, NIH; this is a badly needed update of an older agreement.

The NCC/GME Committee voted to approve these agreements, as long as the elective rotations are in compliance with current service TDY regulations, without objections.

- IV.B.1** At the November meeting, members raised the question of non-funded electives and the regulations regarding permissive TDY. MAJ Kaar, NCC Legal Counsel, determined that there is no way around the different service regulations as they relate to TDY. TDY regulations are dictated from a higher command level and outside of the scope of authority of our participating institutions. Accordingly, the ability to draft a general NCC policy regarding elective rotations and permissive TDY regulations is impossible. CAPT Curtis, NNMC DME, announced that all Navy trainees are required to be on TDY orders for every rotation, including local.

MAJ Kaar, NCC Legal Counsel, noted that by April all NCC agreements should include language that states the residents have received HIPPA training. NCC Legal Counsel and the NCC

Administration will work toward a plan for ensuring compliance with MOUs that are already in place and may require an addendum reflecting this change. The NCC will keep the PDs informed of any changes. Ms. Clampitt advised that Ms. Smith, NCC Registrar is working on reviewing all MOUs and will be in touch with the PDs.

#### **Information Items:**

The AD extended his congratulations to the following Army members of the NCC GMFC that were promoted to the rank of Colonel: LTC(P) William Campbell, LTC(P) Timothy Kuklo, LTC(P) Carolyn Sullivan, LTC(P) Allen Taylor.

The AD extended his congratulations to LCDR Meeker who was selected for the coveted Laughlin Fellowship award from the American College of Psychiatrists.

**Associate Program Directors:** The AD announced the names of the newly appointed Associate Program Directors that were recently approved by the NCC Executive Committee (Attachment 2). The AD announced that if a Program Director would like to nominate an Associate Program Director, please contact Ms. Montgomery at [vmontgomery@usuhs.mil](mailto:vmontgomery@usuhs.mil) or 301-295-3436. Submissions should include a cover letter requesting the appointment and a copy of the nominee's CV. The NCC Executive Committee will review all requests and upon approval by the Executive Committee the nominee will receive a formal letter from the NCC, through the appropriate Program Director, announcing the appointment. The Administrator distributed a current list of the Associate Program Directors for the members to review and update.

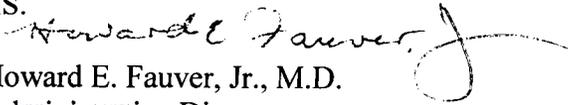
#### **Items From the Floor:**

**IV.B.10.b Pediatric Program Navy Resident Positions:** COL Yu expressed his concern about the reduction in the number of Navy positions for PGYII. At the JSGMEB 5 PGYI positions were filled and the Navy will only have 2 PGYII positions to fill next year. The Navy ensures that the 3 PGYI applicants will have a guaranteed PGYII seat after they complete their required Fleet General Medicine rotation. COL Yu noted his concerns of the development of a pyramid, which was a serious citation from the RRC in previous years and could seriously impact on the accreditation of the Pediatric program. The AD concurred with his concerns and advised that he will draft a memorandum with the assistance of the DMEs highlighting the issues through the Board of Directors to CAPT Miller, USN Director Medical Corps Professional Programs, notifying them of these serious RRC program issues. Additionally, it was noted by members that this reduction could adversely impact on the OB/GYN programs. CAPT Miller was in attendance and noted that these concerns were anticipated and would be happy to address them with the Board.

**IV.B.10.c** COL Turiansky noted that NNMC has scheduled the Dermatology Program to move to NNMC during the time of the RRC Site Visit. COL Turiansky expressed his concerns about the timing of this move negatively impacting on the success of the Site Visit and would like to request a postponement.

The meeting adjourned at 1600 and a closed session followed.

The next meeting of the NCC/GMEC will be 10 March 2004, 1500 hours, Board of Regents Room, Building D, 3<sup>rd</sup> Floor, USUHS.

  
Howard E. Fauver, Jr., M.D.  
Administrative Director