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National Capital Consortium

UNIFORMED SERVICES UNIVERSITY
OF THE HEALTH SCIENCES
F. EDWARD HÉBERT SCHOOL OF MEDICINE
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GRADUATE MEDICAL EDUCATION COMMITTEE MEETING

07 April 2004, 1500 Hours

Board of Regents, USUHS, Room D3001

OPEN SESSION MINUTES

The National Capital Consortium Graduate Medical Education Committee met Wednesday, 07 April 2004 at 1500 hours. A quorum was present.

OLD BUSINESS:

Approval of Minutes: The minutes from the 10 March 2004 NCC GMEC were approved as written.

IV.B.10.e Program Director Searches: The following are a list of the ongoing NCC Program Director searches: NNMC Body Imaging Committee is on hold (opened 09/29/03); NCC Obstetrics and Gynecology (opened 12/12/03); Internal Medicine Infectious Diseases (opened 12/12/03) pending BOD concurrence of selected member; Family Practice Sports Medicine, Ft. Belvoir, DACH (opened 1/05/04); NCC Psychiatry (opened 1/09/04); Obstetrics and Gynecology Female Pelvic Medicine (Opened 1/09/04); Neurology (Opened 2/12//04); Internal Medicine Gastroenterology Fellowship (Opened 2/12/04); Nuclear Medicine Fellowship (Opened 2/12/04); Forensic Psychiatry (Opened 3/10/04) Transitional Year MGMC (Opened 3/16/04)

MAJ Kevin Moore, MC, USA was selected as the Family Practice, Ft Belvoir, DACH Program Director. MAJ Moores's effective date of position will be determined.

The AD informed the Committee that the NCC currently has twelve on-going searches. The Searches for Neurology, Forensic Psychiatry, and Internal Medicine Gastroenterology are pending the approval of the USA applicants. The approvals should be completed within the week.

NEW BUSINESS:

Resident Representative Issues: CPT Lake, MC, USA, WRAMC Resident Representative was present and reported no issues.

Committee Responsibilities:

IV.B.7 Establishment of a Hearing Committee: A draft policy establishing a Hearing Subcommittee to address all NCC Adverse Actions was sent out electronically as a read ahead document, which is appended with the original minutes. The Committee presented and discussed several issues as they related to the establishment of this new Committee. Members concurred that the appointments should be at a minimum of one-year in length with an established rotation so that

seasoned members will remain on the Committee as new members are appointed. One member recommended that a one-third member annual rotation would suffice. Members felt that the appointees and authorized alternates should be experienced Program Directors or Associate Program Directors that are knowledgeable about the ACGME requirements and the various policy changes. A concern about having three resident members on a committee of seven may be disproportionate. The AD noted that many other Committees have a majority of residents who vote on their adverse actions. Additionally, he emphasized that the comments and input of our residents during our adverse process have always been well thought out and were a valuable contribution to conducting a fair process. In the case of a termination hearing, the Committee will be provided copies of any related documents for their review. These packets will be distributed to the DME offices at the various facilities for distribution. Committee suggested changes to the verbiage of the document, to include length of time a member will be appointed to the Committee, the inclusion that an authorized alternate may attend on a member's behalf, and that legal should be listed as a ex-officio member. The AD noted that this proposal would be tabled until the May meeting; at such a time the AD will present another draft to include all the additions for approval.

IV.B.1 Amendment to Search Committee Policy: Search committees for directors of National Capital Consortium graduate medical education programs will consist of one member from each of the four members of the NCC plus resident member for core programs. Approval of the committees rests with the Board of Directors. The AD noted that this proposal is for the purpose of expediting the Search process. Some Members expressed concern about the need for more representation for integral programs at WRAMC and NNMC. The AD noted that all procedures should avoid the impression of bias. The DMEs and the AD will get together to work on another proposal to present at the next GMEC meeting in May.

Statement of Commitment: The 2004 signed Statement of Commitment was sent our electronically as a read ahead document. The AD requested the approval of the GMEC for the current Statement of Commitment. Members asked if the signature of General Kiley, Commander, WRAMC, represented all the WRAMC annexes, such as DACH. The AD responded that General Kiley confirmed that DACH was covered under his authority. The GMEC voted to accept the Statement of Commitment, as written, without objection.

IV.B.11 Report of the Internal Review Subcommittee: Dr. Gunderson reported on behalf of the subcommittee. (Attachment 1)

Internal Reviews:

The Allergy and Immunology Program had an excellent review and were complimented for their strengths in the training program. The Subcommittee made several suggestions for the Program Director to consider. No response was required.

There were no follow-up reviews to present.

IV.B.8 ACGME Correspondence:
MGMC Transitional Year program received a five-year accreditation.

The GMEC unanimously voted to accept the report of the Subcommittee.

IV.B.6 Core Curriculum Workgroup: COL Adair will provide a brief at the May meeting. A curriculum meeting will be held at 1400 on 05 May 2004. Everyone is encouraged to attend and participate.

IV.B.3

MOUs:

PMB Proposed Agreement with the Maricopa County Department of Public Health in

Phoenix, Arizona: Col D. Bradshaw, USAF, MC - This agreement would allow Lt Col Lorie C. Brosch, USAF, MC, General Preventive Medicine Resident, to participate in training with the Department during the period from 1 November 2004 through 31 January 2005.

USUHS PEDS Endocrinology Proposed Agreement with the Johns Hopkins Hospital: COL Francis, MC, USA- This agreement would allow physicians in the Consortium's Pediatric Endocrinology Fellowship Program to receive training at Hopkins. Johns Hopkins Hospital does not provide liability insurance for residents from other institutions. That provision of the standard NCC agreement, therefore, has been omitted from this agreement.

IM INFX Diseases Proposed Agreement with Johns Hopkins University: LTC Wortmann, MC, USA (Interim PD)- This agreement would allow MAJ Myles to participate in a one month elective rotation at the JHC AIDS Education and Training Center to facilitate him gaining more experience in research and patient care in Retrovirology.

WRAMC Orthopedics Proposed Agreement with the Commonwealth Orthopedics and Rehabilitation, PC, in Fairfax, Virginia: LTC Kuklo, MC, USA.- This agreement would allow Army Captain Aman Dhawan to participate in training during a six-week period, to be agreed upon by Commonwealth Orthopedics and the Consortium, between 1 May and 30 June 2004.

Occupational and Environmental health with the U.S. Army Health Clinic, Tooele, Utah: CAPT R. Thomas, MC, USN- This agreement would allow Army Captain John Jacobson to participate in training with the Army health Clinic during the period from 1 May through 31 May 2004.

General Psychiatry with Dwight D. Eisenhower Army Medical Center, Fort Gordon, Georgia: COL Waldrep, MC, USA- This agreement would allow physicians in the General Psychiatry Residency Program to receive part of their clinical training at the Medical Center.

Fully Executed Agreement with Inova Fairfax Hospital: Please note that this agreement covers training at Inova Fairfax Hospital for all NCC trainees from all NCC GME programs.

The GMEC voted to approval all of the MOU proposals, listed above, without objection.

Items from the Floor:

COL Pilat, Program Director, Family Practice, DACH, requested guidance regarding her difficulty with the current budget cuts and a newly implemented restriction that her residents could only participate in rotations that did not exceed commuting area of 20 minutes. She stated that she has been informed by her command that they are not renewing the ENT contract. She expressed concern as to how this will impact the RRC review. Several members advised that as a program director there is a need for a continual review and assessment of resources within the program's means. Additionally, regarding the 20-minute commuting regulation the members felt that with reasonable justification, the command would make exceptions in order to maintain the accreditation of their GME program.

The AD noted that there are discussions about cutting faculty and support staff within the services and that this may or may not have an impact on GME but the Program Directors should be aware of the impending changes and plan accordingly.

IV.B.2

Information Items:

Joint Service GME Selection Board: The JSGMESB will be held Nov 29-Dec 3, 2004 at the Alexandria Landmark Hilton. Release date for results will be Dec 15, 2004. The AD noted that the JSGMESB will consider moving the meeting to the Marriott in 2006.

AOA Specialty Night 2004: Wednesday, April 14, 2004 at 1830-2130 in the USUHS Main Dining Room. Please RSVP to 2Lt Necia McRee: s4nmcree@usuhs.mil

A member mentioned that at the 2003 AOA Specialty Night, students poorly attended it. The AD encouraged all program directors and faculty to attend this year's event

The next meeting of the GMEC will be May 5, 2004, 1500 hours, Board of Regents Room, Building D, 3rd Floor, USUHS.

Howard E. Fauver, Jr., M.D.
Administrative Director