



OFFICE OF THE
BRIGADE COMMANDER

UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES

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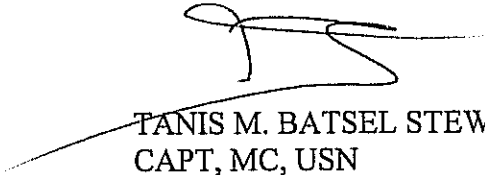


19 July 2010

MEMORANDUM FOR ALL UNIFORMED USU STUDENTS

SUBJECT: Student Brigade Leave \ Pass and Accountability Policy

1. All uniformed students must be on Leave or Pass when traveling outside the local area.
2. All planned absences during scheduled Course Work Time (including clinical/clerkships) will be counted as leave. Prior approval from Program Director, Course Director or Site Director is required before leave is granted.
3. **Passes** will only be granted over weekends and holidays that are in conjunction with a weekend. If a student is unable to return to the local area by the end date of a pass, for whatever reason, the pass will be converted to Leave.
4. If traveling outside the local area during a time that is not on a weekend/holiday, all students must be in a Leave status.
5. Leave cannot be taken in conjunction with a Pass. You must return to the local area between a pass and Leave or vice versa.
6. Failure to comply with this policy may result in disciplinary action.
7. Questions in reference to this policy should go through the Commandant's Office.


TANIS M. BATSEL STEWART
CAPT, MC, USN
Brigade Commander